

**Keyport Bayfront Business Cooperative
Minutes - Board of Directors Special Meeting
March 31, 2020**

Attendees:

Jack Straub, Executive Director
Lorraine DeVizia, President
George McMorrow, Vice President
Donna Purcell, Secretary
Joe Merla
Ann Boyce
Chris Sanborn
Cat Galli
Nicole Gangino
Shauna Burlew
Mayor Collette Kennedy
Council Member Delia Sosa McDermott

Meeting held via teleconference. Borough Hall closed due to N.J. Executive Order No. 107.

Meeting called to order by Jack Straub at 6:30pm.

Sunshine Law notice read by Jack Straub.

Brief discussion about officially postponing Wellness Weekend, scheduled for May 1, 2, 3. Because we do not know when we will be able to reschedule, suggested we postpone to a later date.

MOTION made by Lorraine DeVizia to postpone Wellness Weekend to a date to be determined. Seconded by George McMorrow, APPROVED by all.

Discussion about status of future scheduled events in June. There is a possibility we will not be able to hold ten summer concerts this summer, may have to reduce to four or five.

Mayor Kennedy suggested cancelling all programming for May and June, as well as all summer bands, to use that money to possibly hire a consultant to help business owners complete paperwork related to COVID-19 and business relief.

Discussion among board about what type of firm could be hired, how it would work out logistically.

MOTION made by Joe Merla to postpone KBBC scheduled events through June 30, 2020. Seconded by George McMorrow, APPROVED by all.

Return to discussion about hiring a consultant to answer questions, assist Keyport businesses. Executive Director to contact HBK to determine what services they can provide.

MOTION made by Mayor Kennedy to change April 8, 2020 monthly KBBC meeting to teleconference, and add an additional teleconference meeting for Wednesday, April 15. Seconded by Lorraine DeVizia, APPROVED by all (Ann Boyce had previously left the meeting).

MOTION made by Lorraine DeVizia to set aside \$5,000 line item from other areas of budget to establish fund for supporting businesses regarding COVID-19 related issues. Up to \$2,000 may be approved for expenditure by Executive Committee without full board approval. Seconded by Donna Purcell, APPROVED by all, Ann Boyce absent.

MOTION to adjourn at 8:23pm made by Lorraine DeVizia. Seconded by George McMorrow, APPROVED by all, Ann Boyce absent.