

**Keyport Bayfront Business Cooperative**  
**Minutes - Board of Directors Special Meeting Video Conference**  
**August 12, 2020**

Attendees:

Jack Straub, Executive Director  
Lorraine DeVizia, President  
Donna Purcell, Secretary  
Ann Boyce  
Shauna Burlew  
Mayor Collette Kennedy  
Council Member Delia Sosa McDermott

Absent: Cat Galli

Nicole Gangino  
George McMorrow, Vice President  
Joe Merla  
Chris Sanborn

Meeting called to order by Jack Straub at 6:40 pm.  
Meeting held on Zoom, Donna Purcell on telephone.

Sunshine Law notice read by Jack Straub.

Prior to vote to approve July minutes, Mayor Kennedy asked to amend the minutes to state the seven picnic tables in the MiniPark were provided by NPP, since it is a matter of public record.

MOTION made by Lorraine DeVizia to approve July 8, 2020 minutes with amendment, seconded by Shauna Burlew, APPROVED by voice vote.

As no members of the public were on the conference call, no motion was made to open a public session.

Executive Report

Director Straub asked Mayor Kennedy to give a brief update on the Monmouth County Cares grant program. Mayor acknowledged Monmouth County did not give municipalities very much time to get the announcement out before the start date. However, in Keyport we did get the announcement out before the application process opened on August 3, through a combination of a letter mailed by Mayor Kennedy, email blast and facebook post by KBBC, and outreach to individual businesses by Mayor Kennedy and KBBC. Mayor Kennedy stated that a press conference was held by Monmouth County today (August 12); 750 applications have been received to date, and 750 grants are being awarded grants and receiving money in their bank accounts starting today.

Director Straub announced distribution of Keyport Cash to the three major commercial apartment complexes has begun. A suggestion was made to allow businesses to photograph the front and back of certificate and submit via email during the pandemic, since Borough Hall remains closed. Discussion was held regarding possible additional distribution of Keyport Cash to Keyport Senior Center, Keyport schools, and Keyport businesses. Consensus was to start with distribution to Keyport Senior Center, possibly revisit Keyport Schools at a later date. MOTION by Lorraine DeVizia to allocate up to \$5000 in Keyport Cash for distribution to Keyport Senior Center registered members (calendar year 2020), seconded by Council Member McDermott, APPROVED unanimously by roll call.